



Documents Required - Rentals

LANDLORD:

- *Proof of Ownership*
- *A Rental Agreement (prepared by agency or landlord).*
- *Proof of Address of Landlord.*
- *Two forms of valid identification of the Landlord.*
- *Copy of T&TEC Bill paid up to date.*

TENANT (Residential Use):

- *Two forms of valid identification of the Landlord.*
- *Proof of Address.*
- *Job Letter.*
- *2 References.*

TENANT (Commercial Use):

- *Copy of Company Registration*
- *Updated Annual returns*
- *Official Letter from the company authorizing a specific person/s to act on behalf of the company with the landlord (depending on the structure of the business).*
- *Formal Letter outlining the nature of the business and the general use of the property.*
- *A copy of 2 ID's of authorized Directors/secretary.*
- *Proof of Address*
- *2 References.*

PLEASE NOTE THAT ADDITIONAL DOCUMENTS MAYBE REQUIRED DUE TO THE TRANSACTION.